

CITY OF RICHMOND, KANSAS OPEN BURNING APPLICATION/PERMIT

Application # _____ Date _____

TO THE BURN PERMIT OFFICER: The undersigned hereby makes application for a permit for open burning within the corporate limits of Richmond, Kansas. The undersigned agrees that all such open burning shall be done in accordance with the requirements of the City of Richmond's policies and ordinances, and the laws and regulations of the State of Kansas.

Property Owner _____

Applicant/permittee (if different from property owner) _____

Address _____

Address _____

Phone _____

Phone _____

SITE DATA

1. Street Address _____
2. Mark description(s) of items requested to be burned: garbage _____, trash _____, brush _____, lumber _____, petroleum products _____, oils _____, tires _____, composition shingles _____, tar paper _____, chemicals _____, hazardous materials _____, full description of other _____

PERMIT APPROVAL/DENIAL

1. Burn permit approved for following items to be burned: garbage _____, trash _____, brush _____, lumber _____, description of other _____

2. Other restrictions/instructions: _____

3. This burn permit is valid from: _____: _____ .m., date _____
to: _____: _____ .m., date _____

SEE OTHER CONDITIONS ON BACK OF PERMIT

Open burning permit Approved _____
Denied _____ this _____ day of _____, 20____.

Signature of Owner/permittee _____

Burn Permit Officer

Print Name and Title _____

THIS PERMIT IS ISSUED WITH THE CONDITION THAT A BURN PERMIT OFFICER HAS AUTHORITY TO ENTER UPON A PREMISES FOR WHICH A BURN PERMIT HAS BEEN OBTAINED FOR THE PURPOSE OF INSPECTING AN OPEN BURNING OR FOR ANY OTHER PURPOSES RELATED TO THE OPEN BURNING ORDINANCE. DENIAL OF SUCH ENTRY IS A VIOLATION OF THE OPEN BURNING ORDINANCE.

one copy to owner/permittee _____ one copy to Burn Permit records _____

CITY OF RICHMOND, KANSAS BURN PERMIT POLICY

This Burn Permit Policy shall be used in conjunction with the City of Richmond's Open Burning Ordinance.

1. There shall be no open burning within the scope of the Open Burning Ordinance without a valid Burn Permit.
2. It shall be prima facie evidence that the person who owns or controls property on which open burning occurs has caused or permitted the open burn.
3. The individual conducting the burning shall stockpile the material to be burned, dry it to the extent possible before it is burned, and assure that it is free of matter that will inhibit good combustion.
4. The burning of heavy smoke-producing materials, including but not limited to petroleum products, oils, tires, composition shingles, and tar paper is prohibited, including their use to ignite or accelerate an otherwise legal burn.
5. No burning shall commence during the nighttime, which is defined as that period from two hours before sunset until one hour after sunrise. No material shall be added to a fire after two hours before sunset.
6. No burning is permitted during periods when surface wind speed is less than five (5) miles per hour or more than fifteen (15) miles per hour.
7. The person conducting the burn shall insure that the burning is supervised at all times, until the fire is extinguished.
8. No burning is permitted which creates a nuisance. No burning is permitted which creates a traffic or other safety hazard.
9. A person shall conduct an open burning operation under such additional conditions as the Burn Permit Officer may deem necessary to prevent emissions which:
 1. may be injurious to human health, animal or plant life, or property, or
 2. may unreasonably interfere with the enjoyment of life or property, or otherwise cause a nuisance.
10. The Burn Permit Officer may cause the extinguishment of any open burning that becomes a danger because of shifting wind direction and/or speed, gas leak, or medical emergency, or any time that burning debris and/or smoke might become dangerous or impede emergency services.
11. Burn permit applications may be distributed by any city personnel. Burn permit applications shall be made available through the office of the City Clerk during normal business hours. Burn Permit applicants may return completed applications to the City Clerk or directly to a Burn Permit Officer. Burn Permit Officers shall not approve any Burn Permit Application that the applicant has failed to fill out completely. Burn Permit Officers shall designate each Burn Permit Application as being approved or denied, and shall date each such approval or denial. Burn Permit Officers shall deposit Burn Permit Applications that have been so acted upon at the place designated by the Fire Chief in the fire station. The Fire Chief or his designate shall be responsible for keeping appropriate records and for making such records available to the Burn Permit Officers, and to the public in conformance with the Kansas Open Records Act.